

The North Fork Board of Education met in **Regular** session on Monday, May 18, 2020, at Utica Senior High School, 260 Jefferson Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. Andy Hollenback, Mrs. Deb Paxton, Mr. Bernard Snow.

The meeting was called to order by President Cooperider at 6:00 p.m.

## **RECOGNITIONS**

- Mr. Hartley recognized the 2019-2020 Retirees: Pam Dupler, Fred Ford, Leslie Marcelain, Larry Smith, and Terry Wohlford

## **REPORTS:**

1. **Superintendent's** – Mr. Hartley  
Governor's Stay Safe Order continues;  
End of school year update – assignments, locker/desk cleanout, graduation  
Future planning for next school year  
Staffing update
2. **Treasurer's** – Mrs. Breehl  
Five-Year Forecast; State budget reductions; Elementary and Secondary School Relief Fund
3. **Legislative Update** – Mrs. Bruce  
Tennessee has eliminated voucher program

## **WORK SESSION**

- None

## **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- Melynda Osborne – Can graduation be done differently? Would like the class to be together.

## **AGENDA ADJUSTMENTS**

- None

## **OLD BUSINESS**

- None

## **NEW BUSINESS**

### **2020-05-0053**

Mr. Snow moved, seconded by Mr. Hollenback, to waive the reading of and approve the minutes of the April 20, 2020, Regular Meeting.

Yea: Mr. Snow, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

### **2020-05-0054**

Mrs. Bruce moved, seconded by Mr. Snow to approve and certify the attached list of seniors for graduation on May 31, 2020, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Hollenback, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

### **2020-05-0055**

Mr. Snow moved, seconded by Mrs. Cooperider, that the Board approve the following personnel actions:

#### **Certified**

- 3.1 Approve the employment of Madison Russell in the position of Speech-Language Pathologist on a one-year limited contract for the 2020-2021 school year pending proper certification and background checks; compensation to be at Step 10 of the MA scale of the NFEA Negotiated Agreement.
  
- 3.2 Accept a letter of resignation from Katherine Soko, high school Spanish teacher, effective the end of the 2019-2020 school year.
  
- 3.3 Approve the employment of Jaime Hale in the position of Gifted Intervention Specialist on a one-year limited contract for the 2020-2021 school year pending proper certification and background checks; compensation to be at Step 20 of the MA+15 scale of the NFEA Negotiated Agreement.

- 3.4 Approve the employment of Spencer Kendall in the position of middle school Intervention Specialist on a one-year limited contract for the 2020-2021 school year pending proper certification and background checks; compensation to be at Step 1 of the MA scale of the NFEA Negotiated Agreement.
  
- 3.5 Approve the employment of Preston Johnston in the position of middle school math teacher on a one-year limited contract for the 2020-2021 school year pending proper certification and background checks; compensation to be at Step 0 of the BA scale of the NFEA Negotiated Agreement.
  
- 3.6 Accept a letter of resignation from Sheldon Hill, high school Intervention Specialist, effective the end of the 2019-2020 school year.

**Extra Service/Supplemental**

- 3.7 Employ Deborah Parker on an Extra Service Contract for summer paint crew, effective June 1, 2020, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$12.00 per hour.
  
- 3.8 Employ Dewey Wilfong on an Extra Service Contract for summer paint crew, effective June 1, 2020, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$12.00 per hour.
  
- 3.9 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2020-2021 school year for serving as the Virtual Learning Academy coordinator, per the NFEA Negotiated Agreement.
  
- 3.10 Approve the following teachers as Virtual Learning Academy Instructors for the 2020-2021 school year; compensation to be paid per the NFEA Negotiated Agreement.

Jayme Blackstone  
 Kayla Campos  
 Lisa Earnest  
 Abigail Franks

Ashley Lange  
 John Maher  
 Teresa McCoy

Lisa Ritzer  
 Josh Spung  
 Julie Zimmerman

- 3.11 Approve the following teachers as Home Instruction Tutors for the 2020-2021 school year. The Superintendent will approve the number of hours and effective dates as needed. Compensation will be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement.

LeighAnne Dickson  
Susan Fairbanks  
Marsha Hayden  
Jennifer McKnight

Brittany McVey  
Judy Miller  
Martha Minnis  
Lori Shomaker

Sabrina Showman  
Jodie Smith  
Leah Swan  
Jamie Taylor  
Nichole Williams

**Classified**

- 3.12 Approve the nonrenewal of Jessica Revercomb, instructional aide, effective the end of the 2019-2020 school year.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Hollenback, Mrs. Paxton - 5  
Nay: - 0  
The president ruled the motion carried.

**2020-05-0056**

Mr. Snow moved, seconded by Mr. Hollenback, that the Board approve the following financial actions:

- 5.1 Approve the financial and reconciliation reports for the Month of April, 2020.
- 5.2 Approve bills as presented for April, 2020, and payment of bills with "Then and Now" certificates.
- 5.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.
- 5.4 Approve the five-year forecast as submitted by the Treasurer.

5.5 Approve the following monthly insurance rates for United HealthCare of Ohio, Inc. for the period July 1, 2020 – June 30, 2021. These rates reflect a 4% increase.

<u>Single Rate</u>	<u>Family Rate</u>
\$630.73	\$1,702.77

5.6 Approve the payment of all employees, including all academic and athletic supplemental contracts, for the 2019-2020 school year.

5.7 Approve refunding the spring pay-to-participate fees for the 2019-2020 school year.

Yea: Mr. Snow, Mr.Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0057**

7.1 Mr. Snow moved, seconded by Mrs. Bruce, to approve the student fees, as adjusted, for the 2020-2021 school year:

Newton and Utica Elementary Schools      Utica Middle School      Utica High School

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, Mrs. Paxton – 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0058**

7.2 Mrs. Paxton moved, seconded by Mr. Snow, to approve the student handbooks, as adjusted, for the 2020-2021 school year:

Newton and Utica Elementary Schools      Utica Middle School      Utica High School

Yea: Mrs. Paxton, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback - 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0059**

- 7.3 Mrs. Bruce moved, seconded by Mr. Hollenback, that the Board approve the agreement with the Knox Educational Service Center for the period August 1, 2020, through July 31, 2021.

Yea: Mrs. Bruce, Mr. Hollenback, Mrs. Cooperider, Mrs. Paxton, Mr. Snow - 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0060**

- 7.4 Mr. Snow moved, seconded by Mrs. Paxton, that the Board approve the quote from Renaissance for the annual student subscription renewal.

Yea: Mr. Snow, Mrs. Paxton, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback - 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0061**

- 7.5 Mr. Snow moved, seconded by Mr. Hollenback, that the Board approve the quote from Ready Field Solutions LLC for mulch for the elementary playgrounds.

Yea: Mr. Snow, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0062**

- 7.6 Mr. Snow moved, seconded by Mrs. Bruce that the Board approve the contract with ADR & Associates, LTD for engineering and surveying services for Newton Elementary and Utica Elementary parking lots.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Hollenback, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0063**

7.7 Mr. Snow moved, seconded by Mr. Hollenback, that the board approve the revised Computer Acceptable Use Agreement.

Yea: Mr. Snow, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0064**

7.8 Mr. Snow moved, seconded by Mr. Hollenback, that the Board approve the revised Employee Technology Acceptable Use Policy.

Yea: Mr. Snow, Mr. Hollenback, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

**2020-05-0065**

7.9 Mrs. Bruce moved, seconded by Mrs. Paxton, that the Board approve the proposal from BoilerTech for boiler repair due to flooding. This cost will be reimbursed by the insurance company.

Yea: Mrs. Bruce, Mrs. Paxton, Mrs. Cooperider, Mr. Hollenback, Mr. Snow - 5

Nay: - 0

The president ruled the motion carried.

**SUPERINTENDENT'S REPORT/INSTRUCTION:**

- Add retirees to the district webpage.

**HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

Mrs. Bruce moved, seconded by Mr. Snow, that the meeting be adjourned.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Hollenback, Mrs. Paxton - 5

Nay: - 0

The president ruled the motion carried.

Time: 7:06 p.m.

Next Meeting: June 22, 2020  
Location: Utica Senior High School  
260 Jefferson Street  
Utica, Ohio 43080  
Time: 6:00 p.m. Meeting



Farrah Cooperider, President



Kellie Breehl, Treasurer